



## **Notice of Meeting of Board of Directors**

### **MINUTES**

**August 18, 2015 - 4:00PM**

SCDS 10460 North 56<sup>th</sup> Street, Scottsdale AZ 85253

1) Call to Order

Kathy Prahcharov called the meeting to order at 4:07 p.m.

2) Roll Call

a. Members in Attendance

Steve Prahcharov

Katherine Prahcharov

Robert Hill- via conference call

b. Members Not in Attendance

Dr. Heidi Ungar

c. Members of the Public in Attendance

Mary Alpaugh

Claudina Douglas & Jeff Williams

3) Approvals of Minutes from Last Meeting

Steve Prahcharov made a motion to approve the minutes and was seconded by Robert Hill. A vote was taken with motion approved unanimously.

4) Limited Call to Public

Kathy Prahcharov mentioned that the accounting firm ADI was present to provide feedback on any financial questions. The board moved to #7 agenda item to allow discussions on revised budget before proceeding with the other agenda items.

5) President's Report

a. Mary Alpaugh board member re-instatement

Steve Prahcharov reported that Mary Alpaugh's fingerprint clearance card was approved and made a recommendation to re-instate her board member status. Kathy Prahcharov made a motion to approve the recommendation which was seconded by Robert Hill. A vote was taken with motion approved unanimously.

b. Uniform System of Financial Records for Charter Schools (USFRCS).

Steve Prahcharov reported that SCDS already had an approved USFRCS exemption. Report stands as is and no vote was necessary.

c. Declaration of curriculum aligned to standards. Approve the outlined curriculum aligned to standards.

Steve Prahcharov reported that SCDS curriculum was aligned to standards. Kathy Prahcharov made a motion to approve the curriculum which was seconded by Robert Hill. A vote was taken with motion approved unanimously.

SCDS Procurement Policy

Steve Prahcharov reported that SCDS already had a procurement policy. Report stands as is and no vote was necessary.

6) Principal's Report

a. Enrollment



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Steve Prahcharov reported current count at 73 students. Report stands as is and no vote was necessary.

b. 4/5 combo

Steve Prahcharov reported that 4/5 combo provided great academic challenge and social interaction. Report stands as is and no vote was necessary.

c. KG & 1 Grade Teachers

Steve Prahcharov reported that the 1<sup>st</sup> grade teacher had resigned. The Kindergarten teacher was moved to 1<sup>st</sup> grade as she had taught the grade before. KG teacher interviews were conducted to fill the position. Steve Prahcharov made a recommendation to provide employment to Erin Stanek as the new KG teacher. Kathy Prahcharov made a motion to approve the recommendation which was seconded by Robert Hill. A vote was taken with motion approved unanimously.

d. KG- Testing requirements

Steve Prahcharov reported that the KG class had 7 enrolled students. Steve Prahcharov made a recommendation to open enrollment to students who turn 5 by December 31<sup>st</sup>. Steve Prahcharov mentioned that placement would be approved after a KG readiness test is performed. This is a change in policy as currently only siblings of current SCDS families can test into KG. Robert Hill inquired about the afternoon KG fee. Kathy Prahcharov mentioned that the fee would remain the same. Kathy Prahcharov made a motion to approve the recommendation which was seconded by Robert Hill. A vote was taken with motion approved unanimously.

e. Advertisement

Steve Prahcharov reported that new and continued advertising efforts were in place to boost enrollment and increase school exposure, including interviewing a PR company, advertising on facebook, yelp, sending out a postcard mailer, and banners. Report stands as is and no vote was necessary.

7) Financial Report

FSY 2016 revised budget

Kathy Prahcharov reported that a revised budget with a student count of 82 was created based on current enrollment numbers. Robert Hill discussed the cash flow report. Report stands as is and no vote was necessary.

8) Announcements/Adjournment

Kathy Prahcharov recommended a scheduled meeting date change to October 6, 2015 at 4 p.m. due to break and to adjourn the meeting at 4:35 p.m.. Robert Hill made a motion and it was seconded by Steve Prahcharov. A vote was taken with motion approved unanimously.

Members of the Board of Directors will attend the meeting either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Kathy Prahcharov at [scdsaz.com](mailto:scdsaz.com). Requests should be made as early as possible to allow time to arrange accommodations.