



SCOTTSDALE COUNTRY  
DAY SCHOOL

## SCHOOL GOVERNING BOARD MEETING MINUTES

June 11, 2013

- 1) Call to Order – Steve Prahcharov called the meeting to order at 4:05 p.m.

**Members in Attendance**

Steve Prahcharov

Katherine Prahcharov

Dr. Heidi Ungar

Mary Alpaugh

Robert Hill

**Members Not in Attendance**

NONE

**Members of the Public in Attendance**

Claudina Douglas – ADI Business Solutions

- 2) Roll Call – Katherine Prahcharov, Steve Prahcharov, Dr. Heidi Ungar, Mary Alpaugh, and Robert Hill all present.
- 3) Approvals of Minutes – Minutes from April 9, 2013 meeting distributed to members and read. Steve Prahcharov made a motion to approve the minutes and was seconded by Dr. Heidi Ungar. A vote was taken with Steve Prahcharov voting “Aye”, Katherine Prahcharov voting “Aye”, Dr. Heidi Ungar voting “Aye”, Robert Hill voting “Aye”, and Mary Alpaugh voting “Aye”,. Motion approved unanimously.
- 4) Limited Call to Public – None present.
- 5) Consent Agenda – NONE
- 6) President's Report –
  - a) Proposed budget review presented by Claudina Douglas from ADI Business Solutions. Ms. Douglas explained each line item on the proposed budget so the Board Members were able to clearly understand the proposed budget. Steve Prahcharov made a motion to approve the proposed budget and this was seconded by Robert Hill. A vote was taken with Steve Prahcharov voting “Aye”, Katherine Prahcharov voting “Aye”, Dr. Heidi Ungar voting “Aye”, Robert Hill voting “Aye”, and Mary Alpaugh voting “Aye”,. Motion approved unanimously.
  - b) Open Meeting Law. Steve Prahcharov distributed Open Meeting Law material to all of the Board Members and explained that as a Board we must all adhere to these laws. Time was given to read the laws and no questions were asked. With no objections, the report stood with no vote necessary.



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- c) Employment contracts for Steve Prahcharov. Katherine Prahcharov stated that all employees' salaries were based on the same salary scale as the Scottsdale Unified School District. Steve Prahcharov's annual salary would be \$94,048 for the dates 7/22/13 – 7/21/14. In addition, Steve Prahcharov would receive a summer salary for the period 6/1/13 – 7/21/13 in the amount of \$7,000. Katherine Prahcharov asked if there was a motion to approve the contracts for Steve Prahcharov. Dr. Heidi Ungar motioned and was seconded by Robert Hill. A vote was taken with Katherine Prahcharov voting "Aye", Dr. Heidi Ungar voting "Aye", Robert Hill voting "Aye", and Mary Alpaugh voting "Aye". Steve Prahcharov did not take part in the discussion or the vote. Motion approved unanimously.
- d) Employment contract for Katherine Prahcharov. Steve Prahcharov stated that all employees' salaries were based on the same salary scale as the Scottsdale Unified School District. Katherine Prahcharov's annual salary would be \$45,000 for the dates 7/22/13 – 7/21/14. Steve Prahcharov asked if there was a motion to approve the contract for Katherine Prahcharov. Dr. Heidi Ungar motioned and was seconded by Robert Hill. A vote was taken with Steve Prahcharov voting "Aye", Dr. Heidi Ungar voting "Aye", Robert Hill voting "Aye", and Mary Alpaugh voting "Aye". Katherine Prahcharov did not take part in the discussion or the vote. Motion approved unanimously.
- e) Katherine Prahcharov highlighted that another potential Board member had been identified and was hopeful that he could attend the next meeting and that he is in Real Estate. With no objections, the report stood with no vote necessary.

7) Principal's Report

- a) Steve Prahcharov gave an enrollment status for the K-6 Charter School with current enrollment at 85.
- b) Steve Prahcharov explained to the Board that the building was now solely used by SCDS with the former occupant having moved out.  
No questions were asked and with no objections, the report stood with no vote necessary.

8) Financial Report

- a) Katherine Prahcharov explained the budget to date and distributed a spreadsheet highlighting the account. \$8,821.58 was the remaining balance. A spreadsheet was distributed for everyone to review.
- b) Katherine Prahcharov explained that SCDS is looking into purchasing some items from the closed SCDS private school including curriculum, musical instruments, and iPads.  
No questions were asked and with no objections, the report stood with no vote necessary.

9) Possible Executive Session – NONE



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- 10) Announcements/Adjournments – Katherine Prahcharov explained the next special session board meeting is on Tuesday, June 25 at 4:00PM with the main agenda item being to sign the adopted budget.
  
- 11) Steve Prahcharov moved to adjourn the meeting at 4:48 p.m. Katherine Prahcharov made a motion to adjourn the meeting. Robert Hill seconded. A vote was taken with Steve Prahcharov voting “Aye”, Katherine Prahcharov voting “Aye”, Dr. Heidi Ungar voting “Aye”, Robert Hill voting “Aye”, and Mary Alpaugh voting “Aye”,. Motion approved unanimously.